



FIRST MESA ELEMENTARY SCHOOL
Regular Governing Board Meeting
Wednesday, October 5, 2016
FMES Meeting room-6:00 p.m.

I. **Call to order**

Meeting called to order at 6:02 p.m. by Lucille Sidney, Governing Board President.

II. **Roll Call**

Present: Lucille Sidney, Angeline Joseph, Judy Talawyma

Absent: Priscilla Pavatea and Jeremy Naha.

Quorum present

For the record: Priscilla Pavatea arrived at 6:55 p.m.

Staff present: Alma Siquah, LaRae Humeyestewa, Sasha Charley, Nicole Tsingine, Wyman Navenma, MacKenzi Navenma, Rachael Talayumptewa, Shawn Tootsie.

Guest: Ruby Starks, Valene Sahmea, Alban Naha, Lyann Naha, Garlyn Navakuku.

III. **Approval of agenda**

Motion:

Alma Siquah recommends moving VIII. New Business item (A) Approved active shooter functional exercise after V. Approval of minutes and all items will shift down.

Judy Talawyma motioned to approve the agenda with the changes.

Angeline Joseph seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Motion carries.

IV. **Call to Public**

None

V. **Approval of minutes**

A. September 7, 2016-regular board meeting

Governing Board reviewed the minutes and made corrections.

Motion:

Angelina Joseph motioned approve the minutes for September 7, 2016 with corrections.

Judy Talawyma seconds the motion.

Vote: 3Approved 0 Abstained 0 Opposed

Motion carries.

B. September 26, 2016-special board meeting

Governing Board reviewed the minutes and made corrections.

Motion:

Judy Talawyma motioned to table the Special Meeting minutes for September 26, 2016

Angeline Joseph seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Motion carries.

VI. Special Business

A. Approve Active shooter functional exercise-

Alban Naha, Hopi Jr. /Sr. High School Interim Superintendent, Lyann Naha, Hopi Jr./Sr. High School Lead Security and Garland Nuvakuku, Hopi Jr./Sr. High School Facility Manager and Safety Officer presented the new partnership between Hopi Jr./Sr. High School and First Mesa Elementary School. HJSHS was been working on an active shooter functional exercise for the past two years with real life type scenario that will involve various tribal and emergency entities. Administrators and a representative from the local schools will be invited to view this exercise. HJSHS is requesting to use FMES facilities in case an emergency occurs that involves evacuation of the school; FMES will be the reunification for the students and parents along with other needs, tables, chairs and internet.

Garland Nuvakuku presented the rundown of the exercise which will include all HJSHS staff and up to 50 students to role play. This exercise will be staged but they want all emergencies to respond this will help to understand how they will respond and test their capabilities within their organizations. This will help to revise our emergency plans as to how this exercise will play out. HJSHS will be using all their buses to test their capabilities. There are 4 stages for the reunification process; 1-check in, 2-fill out the form, 3- verification, 4-reunify the students with their parents. Preparation will begin at 6:00 a.m. and the HJSHS campus will close at 7:00 a.m. scenario of active shooter will take place during breakfast time to see how the staff will handle the situation when their students are not in class. HJSHS will call FMES on the reunification to see if we are ready for the students, if the answer is yes the students will be transported to FMES. Estimated time of 1:00 p.m. all HJSHS staff will be transported back to the school. HJSHS is working on a Memorandum of Understanding with FMES which needs to be in place to make it official. Corrective plans will take place after the exercise this will help to revise our plans we currently have in place. Mr. John Lomavaya, Incident Commander and Mr. Flud, 2nd in Command will be in charge of the reunification at FMES.

Motion:

Angeline Joseph motioned to approve the active shooter functional exercise and enter into a partnership between Hopi Jr. /Sr. High School and First Mesa Elementary School for November 2, 2016.

Judy Talawyma seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Motion carries.

VII. Reports For the record: Priscilla Pavatea arrived at 6:56 p.m.

A. Chief School Administrator-

Alma Siquah read her written report to the Governing Board. Topics on her report are hearing and vision screening, road project, Indian day, bus evacuation, data night, Parents in Education meeting, webex training and welcomed our new staff to the FMES team. The Board did not have any questions or comments on her report.

B. Transportation-

Shawn Tootsie read the Transportation report to the Governing Board. Topics on his report are Bus driver credentials, bus repairs, bus schedules, incidents on the buses, housing work orders, safety committee, GSA and BIE transportation, facility maintenance and road project. Judy Talawyma asked when the next bus evacuation will take place. Shawn Tootsie stated in January 2017. Mr. Tootsie is working on creating a Transportation manual for his department.

C. Hopi Board of Education report-

Judy Talawyma read her updated report. Chart of accounts were forwarded to finance department for set up and the RFP's are completed. Noreen will be conducting a survey for all Teacher Aide to see how much education they need to become a certified teacher.

Alma Siquah stated the implementation of the Every Student Succeeds Act (ESSA), public school all have to submit a state plan, and that is what the BIE is requesting from the BIA and Grant schools. The new item they are requesting is what support the schools will use if they are a failing school. Lucille Sidney stated they are requesting the grant schools on how the ESSA are going to hold the schools accountable, we no longer use AYP so they are looking for the new definition. The BIE is the state for all BIA and Grant schools.

Alma Siquah informed the Board of the Native American Grant School Association conference will be on December 8, 2016 and as an award for Mr. Samuel Tenakhongva's students for doing so well on their assessments if he was willing to take his students to the NAGSA conference to show case the Hopi language. Mr. Tenakhongva will work with the Hopi Lavayi Teacher, Mrs. Duwahoyeoma. Lucille Sidney asked if it would be the former 4th grade class, Alma Siquah stated it would be the former class and she will also look at the scores for the current class to see how well they are performing and may be a combined class event.

VIII. Old Business

A. Approve Parents in Education policy changes (tabled)

Page 4, section 2.04 Membership under (a) defines the membership as "family members in direct care of the First Mesa Elementary School students".

Motion:

Angeline Joseph motioned to approve the Parents in Education policy changes on page 4, section 2.04 Membership under (a).

Priscilla Pavatea seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

B. Holiday Premium-Professional Development (tabled):

Motion:

No action on item remains tabled.

C. Transportation/Maintenance Supervisor rent (tabled):

Motion:

No action on item remains tabled.

IX. New Business

A. Approve to change Parent Teacher Conference:

Alma Siquah informed the Board all the students and staff will be going on a fieldtrip. Alma Siquah is recommending changing the Parent Teacher Conference to Tuesday, October 11, 2016 from 4-7pm.

Motion:

Judy Talawyma motioned to approve to change the Parent Teacher Conference from October 12 & 13, 2016 to October 11 & 12, 2016.

Angeline Joseph seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

B. Discussion and possible action on policy and procedure section 5.02 (F):

Alma Siquah read the policy for the Use of Undesignated Leave (F) page 48. She is recommending revisiting the policy because there have been a number of issues.

Motion:

Angeline Joseph motioned to direct the CSA to handle undesignated leave on a case by case basis until policy study can be completed.

Judy Talawyma seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

C. Approve open gym:

Nicole Tsingine proposed the open gym for the community from 6-8 pm. She informed the parents to work together to keep our school safe due to the incident last school year and to inform her of any issue that occur. Judy Talawyma asked who will be with Nicole Tsingine to help monitor open gym nights. Judy Talawyma recommended posting the rules. Mr. Shawn Tootsie suggested having security and designated clean up team. Lucille Sidney recommended designating employees to actively monitor who are not participating in the activity and give a list of those individuals to Alma Siquah and Shawn Tootsie. Lucille Sidney directs Alma Siquah and Nicole Tsingine to work together on the recommendations.

Motion:

Judy Talawyma motioned to approve open gym and direct Alma Siquah and Nicole Tsingine to work together on the recommendations and to put a protocol in place.

Priscilla Pavatea seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

X. Personnel:

A. Parents in Education resignation:

Ruby Starks received a resignation letter from the P.I.E Secretary, Gloria Lomayestewa on Monday before the P.I.E meeting. The resignation was brought to the parents during the meeting. The parents approve the resignation. The P.I.E committee presented the Governing Board recommendations for replacing the Secretary.

Motion:

Angeline Joseph motioned to accept the resignation of Gloria Lomayestewa and concurs with the Parents in Education. The Governing Board accepts and approves the recommendation for Lori Nuvayestewa, P.I.E Secretary.

Judy Talawyma seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

XI. Announcements:

ESSA was discussed during the reports.

Water report was information only. The Board is recommending inviting the water department to show us how to read the monthly report.

XII. Adjournment

Motion:

Priscilla Pavatea motioned to adjourn at 8:28 p.m.

Angeline Joseph seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

Prepared by: LaRae Humeyestewa, Board Secretary



Approved minutes: Regular Governing Board Meeting **10/5/16**

Motion to approve minutes: Angeline Joseph

Date: 11/2/16

Second by: Jeremy Naha

Vote: 3 Approved 0 Abstained 0 Opposed Motion carried: yes

Governing Board President Signature: _____

