



FIRST MESA ELEMENTARY SCHOOL
Special Governing Board Meeting
Thursday, June 23, 2016
6:00 p.m. – FMES Conference Room

I. Call to Order:

President Lucille Sidney called meeting to order at 6:01 p.m.

II. Roll Call:

Present: Lucille Sidney, Judy Talawyma, Priscilla Pavatea, Angeline Joseph

Quorum Present

Staff Member: LaRae Humeystewa, Administrative Assistant; Alma Siquah, CSA; Wallace Youvella Jr., Business Manager

Guests: None

III. Approval of Agenda:

Motion:

Priscilla Pavatea motioned to approve agenda as is.

Judy Talawyma seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Motion carries.

IV. Old Business:

A. Governing Board Member Appoint- LaRae Humeystewa made direct contact with individuals on the Governing Board list. Alma Siquah asked the Governing Board if they want to continue the appointment of a new Governing Board member or hold an election. The appointed member will serve out a term of a year and a half. The Governing Board referred back to their policy. Mr. Wallace Youvella Jr. asked to speak and advised the Governing Board to come to reasoning and not just refer to the policy due to the length of the term. The Governing Board discussed having an election in the past but the Governing Board made a decision to appoint. The Governing Board felt an election would take a lot of time.

Continue to leave item tabled.

B. Approve the 2016-2017 budget- Mr. Wallace Youvella Jr. presented the 2016-2017 budget. All contracts were input into the proper budgets. ISEP last year and this year's budget will continue to fund the Hopi Lavayi program of \$73,000. We are anticipating getting funding for the Hopi Lavayi and Gifted and Talented programs at 100%. Due to the young staff we have, has helped our budget by 40%. Governing Board line item moved to Tribal Support Cost from ISEP. ISEP SPED allocations were moved to purchase services due to one Special Education Teacher. Part B Supplemental SPED there are zero expenses in the Salaries due to all employees in the classified line item. \$10,000 was decreased from the purchase services

and was increased on line item classified personnel due to the anticipation that we will be fully staffed in the Special Education Department. One Bus Driver is Special Education certified therefore 25% of his salary will be applied to the Part B Supplemental SPED and 75% to Student Transportation. Transportation Supervisor salary will be from 50% Tribal Support Cost and 50% from Student Transportation. Telephone was increased in Tribal Support due to additional cell phone purchase and GSA line item increase due to additional vehicle lease. Anticipated carry over will be between \$75,000 to \$100,000. ISEP Contingency funds we will receive, this funding is left over funds and is given evenly to all schools. Alma Siquah informed the Governing Board our fringe benefit premiums will decrease due to the amount in the trust account. The total budget proposed is \$2,600,764.80.

Motion:

Judy Talawyma motioned to approve the proposed budget for school year 2016-2017.

Angeline Joseph seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Motion Carries.

V. Personnel:

A. Approve Lead Teacher position description-The Governing Board reviewed the position description and suggested corrections:

- 1) his/her assignment to designee
- 2) Program: Administrative to Certified
- 3) School based to school-based
- 4) Continues to Continuous
- 5) Sate to State

Motion:

Judy Talawyma motioned to approve the Lead Teacher position description with corrections.

Angeline Joseph seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Motion carries.

B. Approve Maintenance/Facility Manager position description- The Governing Board reviewed the position description and suggested corrections:

- 1) his/her assignment to designee
- 2) change to the same font

Motion:

Priscilla Pavatea motioned to approve the Maintenance/Facility Manager position description with corrections.

Angeline Joseph seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Motion carries.

C. Approve Residential Maintenance position description- The Governing Board reviewed the position description and suggested corrections:

- 1) Facility Manger to Manager
- 2) Change attends to emergencies when necessary to immediately respond to housing emergencies.

Motion:

Judy Talawyma motioned to approve the Residential Maintenance position description with corrections.

Priscilla Pavatea seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Motion carries.

D. Discussion and possible action on Information Technology Manager position-Individual who was hired declined the offer as the Computer Teacher and Information Technology Manager. Alma Sinquah is recommending hiring Gary Elthie as the Information Technology Manager who was interviewed and recommended by the interview panel. During the recommendation at the last meeting both positions were combined, therefore Gary Elthie was not recommended. Alma Sinquah would like to start him as soon as we can.

Motion:

Priscilla Pavatea motioned to approve and accept the recommendation for hire, Gary Elthie as the Information Technology Manager.

Judy Talawyma seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Motion carries.

VI. Adjournment

Priscilla Pavatea motioned to adjourn at 7:35 p.m.

Angeline Joseph seconds the motion.

Vote: 3 Approved 0 Abstained 0 Opposed

Prepared by: LaRae Humeyestewa, Board Secretary

Humeyestewa

GOVERNING BOARD APPROVAL:

Priscilla Pavatea

Date:

7/25/16

Approved minutes: Special Governing Board Meeting 6/23/16

Motion to approve minutes: Priscilla Pavatea Date: 7/25/16

Second by: Angeline Joseph

Vote: 3 Approved 0 Abstained 0 Opposed