

First Mesa Elementary School  
 Special School Board Special Meeting Minutes  
 Administration Conference Room  
 June 19, 2015 @ 7:00 am

#	Agenda Item	Discussion	Action	Follow-Up
I.	Call to Order	Meeting was called to order at 7:35 a.m. by Lucille Sidney, President.		
II.	Roll Call			
	A. School Board Present: Absent: Staff :	Lucille Sidney, Rachel Maho, Angeline Joseph, Carmen Honyouti, Judy Talawyma. Priscilla Pavatea Alma Sinqwah		
III.	Announcements & Correspondence			
		<i>Note: July 28-29 2015 54500 Food Training in Albuquerque, NM. b. Jennifer Bryne's proposal for training was requested.</i>		
IV.	Approval of Agenda		Angeline Joseph motioned to approve the agenda. Judy Talawyma second the motion.  Vote: 4 Yes - 0 No - 0 Abstained	

V.	Approval of Minutes June 09, 2015 Meeting Minutes		
VI.	Call to Public	(3 minute limit) None.	Rachel Maho motioned to approve the minutes. Angeline Joseph second the motion.  Vote: 4 - 0 - 0
VII.	Reports Alma Siquah's Update	<p>SYSCO Food training conference is July 28-29 in Albuquerque, New Mexico. The Head Cook will need training in certain areas before starting his job in the cafeteria. Will cafeteria staff need to be included?</p> <p>We have the new curriculum which was put together by Dr. Jennifer Bryne. New staff will need additional training. Training can be provided but at an additional fee. Check on what she can offer. <i>Lucille Spivey a sketch proposal on training.</i></p> <p>Bank - how are we going to handle this? Need update on transfer of funds.</p> <p>Fingerprinting of new employees - who is certified to handle this? Will ask Marlinda Silversmith and Jim Hastings for input.</p> <p>Got a tour of the building and there is plenty of space.</p> <p>Regarding laptops for the board, check funding first then submit requisition.</p> <p>Will continue to inform people that we are still accepting job applications.</p>	

		<p>Regarding school housing, there are different fees and will need to call Velma at the Keams Agency Office for clarification.</p> <p>Strategic Planning - need to contact some parents and invite them to at least the first meeting on July 6, 2015.</p>		
VIII.	Unfinished Business	None.		
IX.	New Business	<p>A. Bus Driver Positions - Part Time to Full Time.</p> <p>B. Update Position Descriptions (PD). New Position Descriptions were developed and presented to the School Board for Approval for: Registrar, Administrative Clerk, Teacher Assistant, Parent Liaison, Intervention Educator.</p> <p>C. Recommendations for Hire:  Lyndrick Lomayestewa , Teacher Assistant  LaRae Humeystewa, Administrative Clerk  Open , Computer <del>Technician</del>  <i>Teacher</i></p>	<p>Carmen Honyouti motioned to approve Bus Driver Part Time positions to Full Time positions. Angeline Joseph second the motion.</p> <p>Vote: 4 - 0 - 0</p> <p>Rachel Maho motioned to approve the new Position Descriptions. Judy Talawyma second the motion.</p> <p>Vote: 4 - 0 - 0</p> <p>Carmen Honyouti motioned to approve the recommendations for hire. Angeline Joseph second the motion.</p>	

	<p>Lucille Sidney suggested Alma Sinquah check with Roxanne Smith in Special Education Department to see if she passed her exam. If so, she can be considered for a Special Education teaching position if she so wishes. Shes a Special Education teacher assistant helping with ESY.</p> <p>D. Strategic Planning for First Mesa Elementary School Board has been temporarily scheduled for Monday, July 6-2015.</p> <p>E. Approval to sign facility contracts (BIE)</p>	<p><b>Vote: 4 - 0 - 0</b></p> <p>Carmen Honyouti motioned to table the plan for more information on cost analysis. Judy Talawyma second the motion.</p> <p><b>Vote: 4 - 0 - 0</b></p> <p>Carmen Honyouti motioned to approve the concurrence for Mark Talaswaima, and for Elvis <i>Konia hoema</i> <del>TA</del>, however, First Mesa Elementary School will not be held liable for any health issues for Elvis <i>ALONA hoema</i> Angeline Joseph second the motion.</p> <p><b>Vote: 4 - 0 - 0</b></p>	
X.	Personnel Business	(Executive Session) None.	
XI.	Upcoming Meeting Agenda Items	Next meeting is scheduled for June 22, 2015 at the First Mesa	

		<p>Elementary School Conference Room at 7:00 am.</p> <p>Topics:</p> <p>A. Strategic Planning proposal – before finalizing will need names of parents who are willing to participate.</p> <p>B. Update on fingerprinting – who is properly trained to do fingerprinting here at the office?</p> <p>C. Bank update – open account and transfer of funds.</p> <p>D. <i>Obtain parent names</i></p> <p>E. <i>Plan for Business Manager position.</i></p>		
<p>XII.</p>	<p>Adjournment</p>		<p><b>Carmen Honyouti</b>  <b>motioned to adjourn the meeting at 8:30 a.m.</b>  <b>Angeline Joseph second the motion.</b>  <b>Vote: 4 - 0 - 0</b></p>	

Prepared by Priscilla Pavatea and Judy Talawyma, June 21, 2015  
*Corrections made June 22, 2015.*