



FIRST MESA ELEMENTARY SCHOOL
Regular Governing Board Meeting
Wednesday, May 3, 2016
FMES Meeting room #412-6:00 p.m.

I. **Call to Order**

Meeting called to order at 6:00 p.m. by President Lucille Sidney.

II. **Roll Call**

Present: Lucille Sidney, Judy Talawyma, Angelina Joseph, Priscilla Pavatea, Rachel Maho.

Quorum Present

For the record: Angelina Joseph left meeting at 7:05 p.m.

Angelina Joseph returns at 10:15 p.m.

Staff Member: Alma Siquah, CSA; LaRae Humeystewa, Administrative Assistant; Wallace Youvella, Jr. Business Technician; Bernita Duwehoyeoma, Hopi Lavayi Teacher; Charlene Youvella, Teacher; Emily Mutz, Head Cook; Bryant Honyouti, Teacher; LouVina Maho, Counselor; Francelia Tom, Teacher.

Guest: Gloria Lomayestewa, Melanie David, Isaiah Pashano.

III. **Approval of Agenda**

Alma Siquah made correction to VI. Reports: cross out B. Business Manager-Financial report and replace with Shamrock presentation. Mr. Wallace Youvella Jr. will request for special meeting to present the financial report and draft budget for SY 2016-2017 which will include the summer school.

Alma Siquah made correction to VIII. New Business: cross out C. Approve recommended changes to Article II. Parents in Education policy. The policy went before the parents at the P.I.E meeting and the parents didn't agree to the policy they will need to revisit again.

Alma Siquah made correction to IX. Personnel: cross out E. Food Service Manager position description.

Alma Siquah request to add to V. Approval of minutes: C. April 19, 2016 Special meeting minutes.

Motion:

Angelina Joseph motioned to approve the agenda with corrections, additions and deletions.

Priscilla Pavatea seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion Carries.

IV. **Call to the Public-3 minutes**

Bernita Duwahoyeoma invites the Governing Board to the last cultural presentation on May 10, 2016 at 6:00 p.m. in the Dawa area which will feature K-6 Choral group, individual student presentations, Corn dance and Donald D. will end the night with Hopi Wedding practices dos and don'ts presentation.

Charlene Youvella expresses her thanks to Alma Siquah and her Administrative staff for the amount of time they put into the school operation. Charlene Youvella also mentions we don't recognize the potential and intellect of our students, through the data we all have seen. She

talked a lot with Ms. Siquah about how the improvement plan should like and what we need to do to get there. "FMES has opportunity to grow we just need to get organized". Charlene Youvella mentioned our staff we have at First Mesa Elementary school are very motivated and willing to give and go beyond.

Emily Mutz thanks the Governing Board for the contracts for next school year and continues to do what we need to do for our students also for the support and guidance.

Francelia Tom, Student Council Sponsor and Isiah Pashano, Student Council Treasure updated the Governing Board on Student Council projects; buddy bench, concessions, trash pickup day, Veterans Day activities and testing motivation posters. Isiah Pashano shared how to count money and make deposits at the Business Office. First trip for Student Council was to the Hopi Tribal Council meeting and Window Rock Navajo Tribal Council meeting. Francelia Tom informed the Board of the upcoming fieldtrip in Southern Utah, the Chairman's office is willing to pay for our students to get involved with the Bear Ears, which is land in the Utah area.

V. Approval of minutes

A. January 5, 2016-Regular meeting minutes:

The Governing Board reviewed the January 5, 2016 meeting minutes.

Judy Talawyma motions to approve January 5, 2016 meeting minutes.

Angeline Joseph seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion carries.

B. February 2, 2016-Regular meeting minutes:

The Governing Board reviewed the February 2, 2016 meeting minutes with one (1) change. Make spelling correction, do to due.

Rachel Maho motions to approve February 2, 2016 meeting minutes.

Judy Talawyma seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion carries.

C. April 19, 2016-Special meeting minutes:

The Governing Board reviewed the April 19, 2016 meeting minutes with one (1) change. Make spelling correction, fieldtrip to field trip.

Angeline Joseph motions to approve April 19, 2016 meeting minutes with the correction.

Priscilla Pavatea seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion carries.

VI. Reports

A. Chief School Administrator-General Academic Report (written):

Alma Siquah asked the Governing Board if they had any questions on her report. Alma Siquah informs the Governing Board of the Thursday, May 5, 2016 Tribal Education Department presentation to the Tribal Council with a time certain of 9:00 a.m.

Angeline Joseph asked Alma Siquah how the in-service training went on Saturday. The Curriculum committee selected a curriculum tool to evaluate the reading programs. The staff also reviewed the two reading programs: Ready Gen and Journeys 2017. The Teachers wanted more information on one of the programs. Francelia Tom is scheduling a presenter from Pearson to come out to FMES to give an over view and answer questions on the program. Teachers made sure the programs had all the common core qualities and lessons. Francelia Tom informed the Governing Board of the NWEA end of the year data and the whole year trend presentation next Tuesday.

Rachel Maho asked if the committee is looking at Social Studies and Science, Alma Siquah replied we are focusing on math and reading programs. The Teachers are looking at the reading programs to see if Social Studies or Science will be integrated into the new reading program.

B. Shamrock Presentation:

Tim, Shamrock Territory Manager Representative, reviewed the Shamrock Food packet and agreement. Alma Siquah asked which schools Shamrock is working with. They are doing business with Leupp School, Hopi Day School, Second Mesa Day School, Star School, Keams Canyon Elementary School and Moencopi Day School. Judy Talawyma asked how much involved is the Dietitian. The Dietitian attends the quarterly meetings which are the one-on-one time for school recommendations to better serve and accommodate the students and is available when needed.

VII. Old Business

A. Accept letters to Jim Hastings:

Letters were written by School Attorney.

Motion:

Judy Talawyma motions to approve the repair and repaving road letter, operations of quarters & management letter and water quality letter to Jim Hastings.

Priscilla Pavatea seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

B. Approve "call to public" policy:

Policy was posted, it was presented and given out at the P.I.E meeting and distributed to all students. We did not receive any feedback on policy.

Motion:

Priscilla Pavatea motions to accept the "call to public" policy.

Judy Talawyma seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

VIII. New Business

A. Governing Board stipend donation:

Stipends will be used to purchase the meat for the end of the year staff celebration. Wallace Youvella Jr. stated under the policies FMES needs to pay the Governing Board. The Governing Board can sign the checks and return back to the school with a written document of the purpose. The Governing Board asked if the stipend amount will be enough. The Special Events Committee requested steaks, Emily Mutz received quotes on the steaks and they range from \$4.00 to \$8.00 per pound. Special Events Committee decided to get roast beef for the event.

Motion:

Judy Talawyma motions to approve Governing Board stipend donation for 4/19/16.

Rachel Maho seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

B. Leave request for staff:

FMES policy section 5.02 (F): Staff will not take leave 2 weeks before school starts and 2 weeks before school ends. Alma Siquah has been denying leave due to the policy. Her justification is the Teachers were here throughout the school year and they didn't take leave, therefore they have a lot of leave and they may lose it at the end of the year.

Motion:

Priscilla Pavatea motions to waive FMES policy section 5.02 (F) Use of Undesignated Leave to allow for Teachers to use their leave.

Rachel Maho seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

IX. Personnel

Executive session held in Administrative Conference room to discuss items A, B, C under Personnel.

Executive Session:

Priscilla Pavatea motions to go into excusive session at 7:46 p.m.

Judy Talawyma seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

Executive Session:

Judy Talawyma motions out of excusive session at 10:36 p.m.

Priscilla Pavatea seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

For the record: Angeline Joseph returns at 10:15 p.m.

A. Parent concern:

Motion:

Priscilla Pavatea motions to reaffirm the Chief School Administrator's decision to handle the parent concern and that the concern is now resolved.

Judy Talawyma seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

B. Chief School Administrator evaluation:

Motion:

Judy Talawyma motions to table item B. Chief School Administrator evaluation under Personnel.

Angeline Joseph seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion carries.

C. 12 month contract recommendation:

For the record-Rachel Maho stepped out not voting. Motion is not needed for non-renewals.

Motion:

Priscilla Pavatea motions to approve school year 2016-2017 contracts for: Dione Naha, LaRae Humeyestewa, Wallace Youvella Jr., and Elayna Collateta.

Judy Talawyma seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Motion carries.

D. Approve Transportation Supervisor position description:

Position will be advertised when position description is approved.

Motion:

Priscilla Pavatea motions to approve the Transportation Supervisor position description.

Angeline Joseph seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion carries.

X. Announcements

A. FMCV water report: The Governing Board reviewed the water report from FMCV.

B. Schedule special governing board meeting: Governing Board agreed to schedule a special meeting on Sunday, May 15, 2016 at 3:00 p.m.

C. Discussion on end of year recommendation (Retreat): The Governing Board agreed to schedule the Board Retreat on May 30 and 31, 2016 with options of Hon-dah, Fort McDowell, Laughlin, Camp Verde and Prescott.

XI. Adjournment

Judy Talawyma motioned to Adjourn at 11:11 pm.

Priscilla Pavatea seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion carries.

Prepared by: LaRae Humeystewa, Board Secretary



GOVERNING BOARD APPROVAL

Approved minutes: Regular Governing Board Meeting 5/3/16

Motion to approve minutes: Priscilla Pavatea Date: 7/25/16

Second by: Judy Talawyma

Vote: 3 Approved 0 Abstained 0 Opposed Motion carried: yes

Governing Board President Signature: _____

