



FIRST MESA ELEMENTARY SCHOOL  
Regular Governing Board Meeting  
Tuesday, February 2, 2016  
FMES Meeting room-6:00 p.m.

I. **Call to Order**

Meeting called to order at 6:06 p.m. by President Lucille Sidney.

II. **Roll Call**

Present: Lucille Sidney, Judy Talawyma, Angelina Joseph, Priscilla Pavatea

Rachel Maho arrives at 6:08 p.m.

Quorum Present

Staff Member: Alma Siquah, CSA; LaRae Humeyestewa, Administrative Assistant; Wallace Youvella, Jr. Business Technician; Bernita Duwahoyeoma, Hopi Lavayi Teacher; Charlene Youvella, Teacher.

Guest: Valene Sahmea, Ruby Starks, Chelsea Silas.

III. **Approval of Agenda**

**Motion:**

**Judy Talawyma motioned to approve the agenda with the corrected agenda date to February 2, 2016.**

**Angeline Joseph seconds the motion.**

**Vote: 5 Approved 0 Abstained 0 Opposed**

**Motion Carries.**

IV. **Call to the Public-3 minutes**

Bernita Duwahoyeoma did not see her correspondence on the agenda and asked the Governing Board if they received it. Alma Siquah stated the letter was received today. Lucille Sidney informed Bernita Duwahoyeoma all correspondence or letters to the Governing Board must be submitted 1 week prior or earlier to scheduled board meetings. The letter was dated January 28, 2016 therefore the Governing Board did not read her letter into record.

Charlene Youvella referred to the P.I.E. meeting agenda for Monday, February 1, 2016 listed under New Business, re-election of School Board Members. The discussion did not go very far, this item does not belong on the P.I.E agenda because the Governing Board has their own policies to follow. Charlene Youvella strongly suggests the agenda is reviewed before it is sent out. This type of action item should be directed to the Governing Board. Angelina Joseph supported what Charlene Youvella stated. Angeline Joseph attended the P.I.E meeting and answered questions. Charlene Youvella also suggested that the P.I.E officers reiterate what their roles are and what types of agenda items should be discussed at the P.I.E meetings. Allowing political discussion during parent involvement meetings causes a lot of chaos and is unhealthy which Charlene Youvella experienced.

Charlene Youvella stated her classroom exit door to the outside does not open and it is a concern to her because she has 1st graders. She was told by the Facility Manager it has been that way for years. When fire drills and other evacuation drills were conducted the students automatically ran to that exit door. She doesn't want to be held responsible. She felt this should

have been taken care of before she moved into the classroom or should have never been put in the classroom if Facility knew of this situation. Facility Manager informed Charlene Youvella they will be able to use the door at the beginning or mid-March. It is recommended by Charlene Youvella to get the problem corrected as soon as possible or get her out of that classroom due to the liability.

Alma Siquah spoke to Elmer Douma on this concern. Elmer Douma informed Alma Siquah they were going to fix the problem and indicated all the doors along the Kindergarten playground side are the same way. Elmer Douma will grind the sidewalks down for the exit doors to be able to open. Alma Siquah also wrote a letter to Elmer Douma two weeks ago on building concerns.

Lucille Sidney stated usually the Governing Board can limit the call to public comments but due to this safety issue Lucille Sidney will direct Alma Siquah to relocate the class to another classroom that have the proper evacuation route for the students until the Facilities can fix the problem. Lucille Sidney also mentioned that projects around here do not get done on a timely manner.

**V. Approval of minutes**

None

**VI. Reports**

**A. Chief School Administrator-General Academic Report (written)**

Alma informed the Governing Board the e-mail she received from Dr. Noreen Sakiestewa for the visit from the Tohono O'odham school. The school wants to visit with FMES and Keams Canyon Elementary School on March 1, 2016 regarding the grant transition. The Tohono O'odham school is planning to convert to a grant school and they want advice and recommendations from both of the Hopi Schools.

Alma Siquah informed the Governing Board about Dr. Sakiestewa's meeting with Wendy Greyeyes. Wendy Greyeyes indicated the deadline for the acceptance of the grant funding will be on April 1, 2016. Hopi Day questioned the wording in the grant. Dr. Sakiestewa is requesting a meeting on February 10, 2016 from 2:00-5:00 p.m. and select one (1) individual to represent our school and February 11, 2016 at 5:00 p.m. Dr. Sakiestewa request for each school to bring a list of goals and objective for the changes to the grant. Lucille Sidney suggested during the all school boards meeting on February 8, 2016 this can be put on the agenda rather than scheduling another meeting.

Lucille Sidney recommended using Dr. Sakiestewa's meeting agenda for the all school boards meeting scheduled for February 8, 2016.

The Governing Board read Alma Siquah's the written report without any questions.

Angeline Joseph commented on the data night how she enjoyed what was shared with parents.

Alma Siquah recommends to the Governing Board to take their Strategic plan handouts to the work session scheduled for February 5-6, 2016.

**B. Business Manager-Narrative Report**

Marilyn Lomahaftewa hand carried her written report and she read her report into record.

Marilyn Lomahaftewa notified the Governing Board she was still not successful on retrieving Student Council funds from Wells Fargo. She asked U.S Trust representative to assist FMES to retrieve the funds. They informed Marilyn Lomahaftewa they need to get a resolution on letterhead. Lucille Sidney stated the PAC committee at Hopi Jr./Sr. High School wrote a resolution within their committee on the transfer of funds and new signers for their account. Lucille Sidney is recommending our current Student Council to create a resolution to identify their current sponsor, officers and financial adviser. She will bring a copy from Hopi Jr./Sr. High School to use as our guide to create our own resolution.

Rachel Maho asked Marilyn Lomahaftewa where the Attorney's fees come from and how much are we paying. Marilyn Lomahaftewa stated the expenditures are in the financial activity

summary report but it is not itemize. She will get the Governing Board a general ledger which will show all the checks that were cut and where the money was spent. The Attorney fees come out of Tribal Support funding under purchase services.

Marilyn Lomahaftewa reviewed the bullying survey and the results with the Governing Board. She is also recommending purchasing T-Shirts for Anti-bullying. Funds will be taken out of the Title 1.

Marilyn Lomahaftewa started posting the budget at different locations of the school for the staff and stakeholders to view.

Lucille Sidney asked if the total amount of 2 million is 100% of the funds we should be receiving for this school year. Marilyn Lomahaftewa stated we are still expected funds for ISEP, Unmet needs and Part B.

### C. Parents in Education report

Ruby Starks, P.I.E. President reported on having a fundraiser this month by selling Valentine candy grams with parent volunteers to help. They are submitting a work order to take down the former mascot off the gym wall. It was decided at the P.I.E. meeting that a painting will replace the old one. T-shirts were ordered with the new mascot on it with prices of \$20.00 for adult size and \$15.00 for the youth, the t-shirts will be sold at the basketball games. Total cost for the purchase of the t-shirts from Flag-T was \$779.00 the account did not have enough to pay for it. The P.I.E committee borrowed \$100.00 from FMES and immediately paid it back with the first t-shirt sale. \$483.00 was reimbursed from the school for the purchases of the items for the Seva store. Seva points for concession and pizzas were purchased using the reimbursement funds. Total funds in the account are \$295.54 plus the cash on hand totals \$433.07. A meeting with Marilyn Lomahaftewa is scheduled with the P.I.E officers on Thursday to review the P.I.E account. A donation was made to Student Council concession start up with popcorn, popcorn bags, popcorn seasoning and trail mix. The P.I.E officers attended the Student Council meeting and the students were going to donate items to start their concessions. But the P.I.E officers agreed to help them out by donating these items. Background checks were also discussed at the P.I.E meeting for parents and legal guardians. Mrs. Polly Povatah-Masquaptewa will send out letters to inform parents on background checks and bus evacuation drills. The P.I.E committee will bring in Environmental Health to do a presentation on bed bugs, head lice and healthy hygiene during the next P.I.E meeting. People have been asking about the school board terms and Angeline Joseph was at the meeting to answer questions parents asked. There were 27 parents who attended the February P.I.E meeting.

Lucille Sidney commented on the agenda item "re-election of school board members" there is times when things are missed communicated and may not have a board member at the P.I.E meetings to give an explanation. Lucille Sidney advised the P.I.E officers to refer parents to be put on the agenda or go directly to Alma Siquah to ask questions pertaining to the board. This will help the meetings to be focused on the services that are being done for our students at the school. When politics get involved with these types of meeting it can be a turn-off to some parents and may become a intense discussion. Lucille Sidney asked the P.I.E officers to think of a statement that can be made when politics or other questions that may not be appropriate to talk about and let them know of the venue they can use to get their answer.

## VII. New Business

### A. Under Armour/Universal Athletics

Mr. Wallace Youvella Jr. stated our school has the opportunity to be part of the "Undeniable Nations". He informed the Governing Board of the pros and cons of being part of Under Armour. Being part of the Under Armour program will require FMES to purchase all uniforms from them. Including a 40% discount and a 15% promo with any item purchased by the school. Depending on how much money is spend through Under Armour our school will receive 15% back on future purchases. FMES will also receive a banner and mats to help promote school pride. Under Armour can provide incentives for student academic achievement, leadership,

and citizenship. Wallace Youvella Jr. will receive the 3 year Under Armour contract through e-mail and he will present it to Marilyn Lomahaftewa and Alma Siquah for signatures if approved by the Governing Board.

**Motion:**

**Priscilla Pavatea motion to approve First Mesa Elementary School participation in the Under Armour Undeniable Nation program.**

**Angeline Joseph seconds the motion.**

**Vote: 5 Approved 0 Abstained 0 Opposed**

**Motion carries.**

**B. Special Education Restraint & Seclusion Policies**

Alma Siquah stated Mr. Tucker's office recommended the Governing Board to take a look at the Special Education Restraint & Seclusion Policies and make a decision to add to our policies and procedures. Samantha Kelty from Mr. Tuckers office is putting together a Restraint training possibly scheduling it on February 27 & 28 or March 5 & 6, 2016. The policy would be a first at any school to be put into their policies. The policy basically guides our school how to response to intervention, how to manage students with disabilities, guides on what a behavior intervention should have, crisis management, how to seclude a student and guides us on mechanical and physical restraints. The policy also includes a behavior management form which will be put in the child's folder and a incident form if a child is secluded or restraint.

The restraint training will be required for all Special Education staff for this scheduled training. Other staff will receive this training at the beginning of next school year.

Lucille Sidney questioned how we notify parents on their child's behavior and will this policy be addressed with the parents first. Parents may have questions whether this should be part of our policy. This policy is specific for students with disabilities. Parents should be notified of this policy that FMES will enforce on their child and the parents need to understand the policy on restraint and it could be applied to their child. Alma Siquah informed the Governing Board if a child's IEP indicates behaviors that interfere with learning or who place themselves or others in danger. FMES is currently just writing it down with no forms in place. During the time the IEP is written the parents will be given the behavior management letter that is included in this policy.

**Motion:**

**First Judy Talawyma motioned to approve the Special Education restraint & seclusion policy for Mesa Elementary School.**

**Rachel Maho seconds the motion.**

**Vote: 5 Approved 0 Abstained 0 Opposed**

**Motion carries.**

**VIII. Personnel**

**EXCESSIVE SESSION:**

**Motion In:**

**Angelina Joseph motioned for excessive session at 7:51 p.m.**

**Judy Talawyma seconds the motion.**

**Vote: 5 Approved 0 Abstained 0 Opposed**

**Motion carries.**

**Motion Out:**

**Judy Talawyma motioned out of excessive session at 8:54 p.m.**

**Rachel Maho seconds the motion.**

**Vote: 5 Approved 0 Abstained 0 Opposed**

**Motion carries.**

**A. Parents In Education officer removal**

The Governing Board of First Mesa under the policies that have been adopted are responsible for the oversight functions overall entities within the school including the Parents In Education group. Therefore the Governing Board is responsible for the actions from of the other groups and retains the authority to control these groups therefore the Governing Board will take action on the item on the agenda.

**Motion:**

Priscilla Pavatea motioned to accept the recommendation by the P.I.E committee to terminate the P.I.E officer and go with the recommendation of the individuals who are listed on the letter addressed to the Governing Board. According to our policies and procedure the P.I.E officer whom is expelled may not participate in P.I.E meetings or activities for the remainder of the school year, this applies only to P.I.E it does not apply to any school activities.

Lucille Sidney clarifies the motion to the P.I.E officers in attendance that the Governing Board accepts the recommendation to terminate the membership from P.I.E that does not prevent the individual from attending any other functions of the school just the P.I.E activities.

Judy Talawyma seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion carries.

**B. Intent to Terminate**

**Motion:**

Angeline Joseph motioned to accept the recommendation from Alma Siquah, Chief School Administrator. The Governing Board directs Alma Siquah to notify Kathi Sabot of the termination of her employment with First Mesa Elementary School for reasons stated in the notice of intent to terminate.

Priscilla Pavatea seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion carries.

**IX. Announcement**

P.I.E officers informed the Governing Board of the next meeting on March 7, 2016 at 6:00 p.m. Copy of the work session agenda was given to the Governing Board for February 5 & 6, 2016 in Flagstaff, AZ.

All School Board meeting on Monday, February 8, 2016 at Hopi Jr./Sr. High School at 5:30 p.m.

Lucille Sidney shared information on beyond textbooks presentation. It is a model curriculum that the schools can follow based on the common core standards. Alma Siquah recommended to present this at the Principal's meeting.

**X. Adjournment**

Judy Talawyma motioned to Adjourn at 9:25 pm.

Rachel Maho seconds the motion.

Vote: 5 Approved 0 Abstained 0 Opposed

Motion carries.

Prepared by: LaRae Humeystewa, Board Secretary *L. Humeystewa*

**GOVERNING BOARD APPROVAL**

Approved minutes: Regular Governing Board Meeting 2/2/15

Motion to approve minutes: Rachel Maho Date: May 3, 2016

Second by: Judy Talawyma

Vote: 5 Approved 0 Abstained 0 Opposed    Motion carried: yes

Governing Board President Signature: *Lynette Sidney*