



FIRST MESA ELEMENTARY SCHOOL  
Regular Governing Board Meeting  
Monday, October 12, 2015  
FMES Library-6pm

I. **Call to Order**

Meeting called to order at 6:10 p.m. by President Lucille Sidney.

II. **Roll Call**

Present: Lucille Sidney, Carmen Honyouti, Priscilla Pavatea, Angeline Joseph, Rachel Maho

Absent: Judy Talawyma

**Quorum Present**

Staff Member: Alma Sinquah, CSA, Marilyn Lomahaftewa, Business Manager; LaRae Humeyestewa, Rachael Talayumptewa, Bernita Dawahoyeoma, MacKenize Navenma, Francelia Tom, Samuel Tenakhongva, Wyman Navenma, Emily Mutz

Guest: Michael Russello.

III. **Approval of Agenda**

Add F. Tribal Education Department Grant discussion under Reports.

Move C. under New Business: Approve Dr. Gardners Services to the end with letter G this item will require executive session.

Move D. under New Business: Legal Issue Settlement for Sole Source to the end with letter F. this item will require executive session.

\*\*See attached corrected agenda\*\*

**Motion:**

**Carmen Honyouti motioned to approve the agenda with changes.**

**Angeline Joseph seconds the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**

**Motion Carries.**

IV. **Call to the Public**

Rachael Talayumptewa would like the Governing Board to be aware of her concern about the consistent miscommunication at First Mesa Elementary School and how it is affecting the school. MacKenize Navenma agrees with Rachael Talayumptewa's concern and recommends a school based e-mail.

Bernita Duwahoyeoma supports Rachael Talayumptewa's concern and the miscommunication has affected her program.

V. **Approval of minutes**

A. September 15, 2015 Special Governing Board meeting:

Governing Board reviewed meeting minutes.

**Motion:**

**Angeline Joseph motioned to approve the September 15, 2015 Special Governing Board meeting minutes as is.**

**Priscilla Pavatea seconds the motion.**

**Vote: 3 Approved 0 Abstained 0 Opposed**

**Motion carries.**

## **VI. Reports**

- A. Chief School Administrator-Alma Siquah reads her report to the Board. Marlinda Silversmith completed the ISEP audit and will return to complete the findings. Alma Siquah informed the Board of the scheduled background audit from the BIE on October 16, 2015. She gave an update on the Gifted & Talented program. Alma Siquah asked the Board to come up with 3 dates to schedule a work session to complete the action plans and to attend Roberts Rules training along with the Parent in Education officers. Mr. Tucker can provide the Roberts Rules training. Parent in Education procedures are completed and was received today, final draft of the Policies and Procedures will be completed tomorrow October 13, 2015 and will be reviewed with the Board during the Special Meeting. P.L. 100-297 training has been scheduled due to the short notice Alma Siquah is asking the Board who can attend.
- B. Business Managers report-Marilyn Lomahaftewa reads her report to the Board. She reports the lengthy process to get the Student Council funds directly from Wells Fargo. Wells Fargo needs a resolution on changing Polacca Day School to First Mesa Elementary School and the approved Board minutes regarding the transfer of the funds. Unemployment number needs a signature from Board President and Board Vice-President.
- C. Head Cook report-Emily Mutz reports on school lunch program documents. She will be traveling to Flagstaff to the USDA training to receive products from the USDA program. She recommends receiving our milk from Shamrock Foods rather than Shamrock Dairy due to milk coming in outdated. She also recommends switching our food vendor to Shamrock for better produce, 2 times a week delivery, and they are local.
- D. Bus Driver Report-Anthony Fred reports of the 2 Bus Drivers and is currently overseeing the Transportation Department. Count week was the week of September 28, 2015. Dione Naha received the mileages and will input the mileage in this week. He recommends 2 way radios for communication and is thankful for the purchase of the cell phones. Transportation needs to purchase tools due to break in over the summer. National Bus Safety week starts on October 19, 2015 he would like to have a poster contest. He attended the AAPT Conference over the weekend and received his 1<sup>st</sup> Aide, CPR, and Special Needs course. He also ordered lettering for the busses and will be ready for pick up tomorrow. Transportation is also preparing for the honor roll field trip of 58 students.
- E. Indian Language Summit-Bernita Duwahoyeoma attended the 1<sup>st</sup> Language Summit last year by invitation only she was asked to be a presenter this year. She presented on our Hopilavayi program, Teacher training, and total language immersion. Our Students are learning and can comprehend songs. She plans to have storytelling with Hopi foods for December. Hopi Lavayi choir is in the process. We currently have our adult Hopi Lavayi classes with 7 to 8 participants. Bernita Duwahoyeoma is asking the Board to allow her to train the Headstart Teachers and Teacher Aides to teach Hopi Lavayi at the Headstart level and also KUYI staff is asking for space at FMES to teach Hopi Lavayi. She will advocate for culturally relevant curriculum. Bernita Duwahoyeoma is committed and wants First Mesa Elementary School to shine through the Hopi Lavayi Program with total immersion 5 days a week for our students.
- F. Tribal Education Department Grant Discussion-The Resolution will be read into Hopi Tribal Council by Dr. Sakiestewa with a Grant to move into a consolidated system currently known as the One Grant System. All local Boards and Administrators were present at the meeting. FMES Board put this on hold due to the transition. FMES wanted to hear what other school boards felt about the operations of the One Grant System. Dr. Sakiestewa has not identified the operations of Human Resource, staff evaluations, Transportation, etc. She needs to come up with a plan on how the Hopi Tribe can develop these operations. FMES Board will schedule a special session to discuss the Resolution. Alma Siquah is recommends to have Todd H. present to the staff on October 22, 2015 at 3:30 p.m. FMES Board recommends to schedule a Special Board meeting on Monday, October 26, 2015 to draft a position statement letter informing the Hopi Council on how we stand on this issue. All Boards members are to send feedback to

Lucille Sidney by October 14, 2015 all responses will be compiled and draft by October 16, 2015.

**VII. Old Business**

**A. Mr. Jim Hastings letter dated February 24, 2015-Quarters**

The process to take over the quarters will be an easy process. The letter states the BIA conditions to make improvements on the quarters. Alma Siquah wants to know if the Board wants to take over the quarters immediately or keep the letter in place. Funding will not be received until after 3 months. If FMES takes over the quarters FMES can take care of all the issues right away.

**Angelina Joseph motioned to take over First Mesa Elementary School quarters.**

**Carmen Honyouti second the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**

**VIII. New Business**

**A. Stellar-401K Retirement Plan Presentation-**

Stellar representative presented the options to the Board. Alliance Benefit Group will keep track of all employee records. Stellar is the financial advisor with a charge of .22% of assets for their work and can help the participants set up their portfolio. The 401K representative recommends the governmental document. Charles Swabb entity will be involved this vendor will hold all mutual funds. This 401K vendor honors tribal sovereignty and they are familiar with Native Tribes. FMES will not use ERISA if we choose to use the governmental document.

-The document states Callifornia Alma Siquah recommends to change it to Arizona.

-Capital Management #2 states ERISA regarding a bond, FMES is not subject to a bond and should not be in the document and anything to do with ERISA should not be in the document.

-The resolutions include names and titles, Alma Siquah recommends leaving the title but removing the names.

**No action the 401K decision will be made on Special Meeting on October 26, 2015 with the changes in the documents.**

**B. Approve Cellular One Service Agreement and Acceptable Use Policy-**

All documents from Cellualr One were reviewed by Mr. Tucker and Alma Siquah and he answered all her questions his recommendation is to approve the documents with no changes.

**Motion:**

**Carmen Honyouti motioned to approve the Cellular One Service Agreement and Acceptable Use Policy.**

**Angeline Joseph seconds the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**

**C. Approve Native American Grant School Association membership-**

Membership is based on the number of students at FMES. The fee will cost \$1,500 for one year.

**Motion:**

**Carmen Honyouti motioned to approve the Native American Grant School Association membership fee of \$1,500 and Judy Talawyma to attend all monthly meeting to represent FMES, her alternate will be Lucille Sidney.**

**Angeline Joseph seconds the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**

- D. Approve Legal Shield to be offered to employees-  
Marilyn Lomahaftewa recommends putting this on hold due to no Business Technician to input payroll deduction and keep track of records. There is no liability this is only a supplemental benefit and is not part of our FMES benefit package. FMES will not be liable for this service and can create a risk for our employees. She recommends sending out a survey to employees on their participation. The Board recommends the representative to present to the employees to see who wants to participate. The Board gives the representative permission to invite her to the FMES.

**No action required.**

- E. Approve Volunteer recognition-  
Board is in favor to recognize our volunteers per Ms. Antone's request.

**Motion for Executive Session:**

**Carmen Honyouti motions for executive session at 9:07 p.m.**

**Priscilla Pavatea seconds the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**

**Priscilla Pavatea motions out of executive session at 10:18 p.m.**

**Carmen Honyouti seconds the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**

- F. Legal Issue-Sole Source settlement-

**Motion:**

**Carmen Honyouti motions to approve Sole Source Settlement.**

**Rachel Maho seconds the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**

- G. Approve Dr. Gardners Services-

**Motion:**

**Carmen Honyouti motioned to approve Dr. Gardner's Services.**

**Priscilla Pavatea seconds the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**

**IX. Personnel**

- A. Resignations-

**Motion:**

**Carmen Honyouti motions to approve Darryl James, Iris Yessilth and Belinda Poleheptewa resignation.**

**Priscilla Pavatea seconds the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**

- B. Recommendation for hire-

**Motion:**

**Priscilla Pavatea motions to hire Milton Honawa-Bus Driver, Wallace Youvella Jr.-Business Technician, Polly Povatah-Parent Liaison, Elyna Collateta-Receptionist and Crystal Quanimptewa-Special Education Teacher Aide.**

**Carmen Honyouti seconds the motion.**

**Vote: 4 Approved 0 Abstained 0 Opposed**



First Mesa Elementary School  
REGULAR GOVERNING BOARD MEETING  
Monday October 12, 2015 6:00 p.m.  
FMES LIBRARY

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Call to Public (3 minute limit)
- V. Approval of Minutes
  - A. September 15, 2015-Special Meeting
- VI. Reports
  - A. Chief School Administrator
  - B. Business Manager
  - C. Cafeteria-written
  - D. Transportation-written
  - E. Indian Language Summit-Mrs. Duwahoyeoma
  - F. Tribal Education Department Grant discussion
- VII. Old Business
  - A. Mr. Jim Hasting's letter dated February 24, 2015-Quarters
- VIII. New Business
  - A. Stellar-401K Retirement Plan Presentation
  - B. Approve Cellular One Service Agreement and Acceptable Use Policy
  - C. Approve Native American Grant School Association membership
  - D. Approve Legal Shield to be offered to employees
  - E. Approve Volunteer Recognition
  - F. Legal issue- Sole Source Settlement
  - G. Approve Dr. Gardner's Services
- IX. Personnel
  - A. Resignations
  - B. Recommendations for hire
  - C. Chief School Administrator request
- X. Announcements
  - A. Housing Update
- XI. Adjournment

\*During the course of the meeting the board may vote to go into executive session pursuant to A.R.S. 38-431.03 (A) (1) or when specifically identified under Personnel or elsewhere on the agenda.

Posted Date: October 08, 2015

Reviewed By: Alma Siquah, Chief School Administrator

CHANGES

X. Announcement

None

XI. Adjournment

Angeline Joseph motioned to Adjourn at 10:29 pm.

Priscilla Pavatea seconds the motion.

Vote: 4 Approved 0 Abstained 0 Opposed

Prepared by: LaRae Humeystewa, Board Secretary

*L. Humeystewa*

Approved minutes: Regular Governing Board Meeting 10/12/15

Motion to approve minutes: Carmen Honyanti Date: 11-3-15

Second by: Angeline Joseph

Vote: 5 Approved 0 Abstained 0 Opposed Motion carried: ✓

Governing Board President Signature: *Luella Sidney*